

# MEMORANDUM

## ASSOCIATION OF BAY AREA GOVERNMENTS **Agenda Item #3**

Representing City and County Governments of the San Francisco Bay Area

### **Attachment A**



# SUMMARY MINUTES

**ABAG Power Executive Committee**

**Meeting 2005-04**

June 15, 2005

Metro Center, 101 8<sup>th</sup> Street, Oakland, CA 94607

## **WELCOME AND INTRODUCTIONS**

Chairman Richard Averett opened the meeting with introductions at 12:04 p.m.

### **Committee Representatives via Teleconference**

Mark Akaba  
Richard Averett, Chair  
Ed Buonaccorsi  
Steve Sprotte, Vice-Chair  
Becky Eaton  
Jennifer Mennucci

### **Jurisdictions**

City of Vallejo  
City of San Carlos  
City of Santa Rosa  
City of Union City  
County of Contra Costa  
Golden Gate Bridge District

### **Staff Present**

Cheryl Adsit  
Joseph Chan  
Jerry Lahr  
Ken Moy

ABAG  
ABAG  
ABAG POWER  
ABAG

## **PUBLIC COMMENTS/ANNOUNCEMENTS**

There were no public comments.

## **APPROVAL OF SUMMARY MINUTES OF MAY 23, 2005 MEETING**

Motion was made by Buonaccorsi/S/Sprotte/C/4:0:0 to approve the Summary Minutes of May 23, 2005 Executive Committee Meeting.

Jennifer Mennucci and Mark Akaba joined the meeting at this point.

## **REPORT ON NATURAL GAS PROGRAM**

### **Monthly Summary of Operations FY 2005-05**

Jerry Lahr provided the members with the monthly Summary of Operations report for the Natural Gas Program. He provided an update on gas purchases indicating that he had purchased two fixed priced contracts for gas. One was a four-month contract from July to October, 2005 and the other was a two and half year contract from November, 2005 to June, 2008. These contracts would meet

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approximately 40% of ABAG POWER's needs from July to October, 2005 and then about 25% of its needs for the remaining periods.

#### **Status of Revised Gas Aggregation Agreement**

Lahr provided an update on the status of Natural Gas Aggregation agreements. He said that the last few cities were in their final phase of execution, however, the two outstanding jurisdictions who had not responded to date were the Cities of Half Moon Bay and Petaluma. The opt-out date of June 30, 2005 had passed, therefore, in the case of non-responsive cities, their old agreement will roll over for the next three years.

Lahr reported that the City of Sebastopol had opted out of the Natural Gas Program. They represented about half a percent of the total usage. Lahr said he will work with ABAG's Communication Department to come up with a marketing plan for the Program since it will be to everyone's benefit to expand the program.

#### **Draft Operations Manual**

Lahr provided the members with a draft outline of a proposed Operations Manual for ABAG POWER. He said that the Manual will be an additional document intended to provide guidance and structure to operational issues that are not covered in ABAG POWER's JPA, Bylaws, Core and Noncore Natural Gas Aggregation Agreements.

#### **Update on Natural Gas Billing Services**

Lahr provided an update indicating that he had negotiated a one-year contract with IQ Solutions with an option for ABAG POWER to pick up an additional year, on the basic terms of IQ Solution's proposal.

#### **FY 2005-06 OPERATING BUDGET**

Lahr provided the members with ABAG POWER's Operating Budget for FY 2005-06. He explained the various line items on the budget. Lahr said that indications are that revenues exceeded costs this past financial year, therefore, monies will be returned to members once a true-up is completed in October.

Motion was made by Mennucci/S/Akaba/C/6:0:0 to approve the ABAG POWER FY 2005-06 Operating Budget as presented.

#### **GAS SCHEDULER CONTRACT RENEWAL**

Lahr provided the members a draft letter-contract titled "Scheduling Services—Contract Extension" addressed to Dan Bergmann of Interstate Gas Services, Inc. Lahr said he was pleased with IGS' performance as the Program's Gas Scheduler. He recommended the Executive Committee approve the renewal of the scheduling services contract.

Motion was made by Buonaccorsi/S/Sprotte/C/6:0:0 to renew the scheduling services contract with Interstate Gas Services (IGS).

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### **LOCAL GOVERNMENT ENERGY PARTNERSHIP**

Lahr provided an update of the LGEP Program. He said the program had enrolled a total of thirty-two entities and was effectively on its way to meeting its enrollment goal of thirty-five. The program is currently set to expire in March, 2006, however ABAG in partnership with Energy Solutions had submitted an abstract proposal to PG&E to continue the program through 2008.

There was some discussion about community choice aggregation.

### **Annual Board Meeting**

A tentative date of October 13, 2005 was set for ABAG POWER's Annual Board meeting.

### **CLOSED SESSION**

Conference with Legal Counsel – Existing Litigation [Govt. C. Sec. 54956.9(a)]

An update was provided. No action was taken in closed session.

### **ADJOURNMENT**

Chairman Averett adjourned the meeting at 1:15 p.m.

/vm

(Prepared by Vina Maharaj from recorded tapes of the meeting).

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\*Example of a motion – *[Member No. 1/S/Member No. 2/roll call vote/C/8:0:0]* means Member No.1 motions, seconded by Member No.2, after roll call vote, motion carries, 8 = “yes” votes, 0 = “no” votes and 0 = abstentions